



#### Mission Statement

The Educational Foundation of Lake County, Inc. is a 501 (c) (3) that serves as the direct support organization for the Lake County Public School District. The foundation is autonomous from the school district but partners with the district to provide programs and services for all teachers and students in K-12.

Formed in 1988, the foundation is managed by a voluntary board of community leaders that self -appoint. In keeping with state statute 1001.453, board members are approved by the school board and a certified audit is presented to the district on a yearly basis.

The foundation is a member of the Consortium of Florida Education Foundations and is funded by state matching dollars, the sale of license plates, grants and private and corporate donors.

**The foundation's mission is to  
promote excellence in education.**

#### Funding Policy

The Educational Foundation Board of Directors allocates monies each year for direct student and direct district support. These funds can be used for specific needs of teachers, students, classrooms, school programs, equipment, and teacher leadership. Our current programmatic funding priorities include career and technical education opportunities, increasing graduation rates, increasing literacy, financial literacy or education, assisting low-performing students and STEM initiatives. Evaluation criteria includes student impact, longevity, other potential funding sources, and measurable success. Generally, the foundation does not fund requests for field trips, tours, transportation, fees and tuition, band equipment or uniforms, or athletic equipment or uniforms. Exceptions may be made on a case by case basis at the sole discretion of the board. Furthermore, the foundation will not consider funding proposals for general operating costs and overhead, building improvements, projects that do not support students or teachers within the Lake County School District, projects that primarily benefit members or adherents of any social, religious, fraternal or veterans group or projects related to legislative lobbying or other political purposes.

For a proposal to receive consideration, the attached Request for Funding form must be received no later than one week prior to the monthly board meeting (fourth Wednesday of the month). If the request is over \$2,000.00, the applicant must receive program approval by their school principal, assistant superintendent or superintendent. If the request is over \$5,000.00, the applicant must receive program approval by the superintendent. All requests must adhere to the Lake County School Board purchasing policy 7.70. Curriculum and capital expenditure (other than building improvements) requests must have prior approval from the superintendent.

All program receipts and a final impact report must be submitted to the Foundation by May 15<sup>th</sup> of the funding year. In certain instances, the foundation can serve as the procurement agent.



## Request for Funding

- All funds must be used by May 1, 2019. A final program evaluation must be submitted by May 15, 2019. If the applicant misses the deadline but submits a final grant report by September 30<sup>th</sup>, they will be eligible to apply after one academic year. Applicants that do not submit a final grant report by the deadline of September 30<sup>th</sup> will not be considered for future funding.
- (Requests will not be accepted without the requesting parties signature)\*

**\*\*\*Please complete all sections.\*\*\***

Requester:	Catherine Teodosio	
Project Title:	The Soaring Eagles 4-H Club Program	
School Name:	Leesburg Elementary	
Academic Subject:	Reading, Science, Social Studies and Math	
Grade(s):	3, 4, & 5	
Number of Students:	25	
Number of Participating Teachers:	6	
<b>Amount Requested:</b>	\$1500.00	
Please provide a detailed budget of how funding will be expended for this project.		
<b>Expense Category:</b>	<b>Amount:</b>	<b>Reason:</b>
Program Materials (Consumable)	\$500.00	Project supplies (paper, presentation boards, folders, markers, glue, etc.); craft supplies (fabric, sewing supplies, paint, etc.); animal feed and bedding; and club handbooks.

Program Materials (Non-Consumable):	\$850.00	Building supplies and materials for gardens, animal housing (chicken coop, rabbit hutches), tools (ie. shovels, rakes, work gloves, hoses), shelving and storage, and misc. equipment for animal care (feeders, water bottles, etc.).
Transportation:		
Program Implementation (not to exceed 10%):	\$150.00	4-H County required supplies and materials
Other (Please Specify Expense):		
TOTALS	\$1500.00	
In Kind Contributions that benefitted project:		
Project Detail		

**Other Funding Sources:**

Currently, the club is self-funded by Catherine Teodosio. A \$100 grant from LCEA-Diane Revels Innovative Grant was received on February 12, 2019 for startup costs.

**Program Rationale:** (Why is this program important?)

**4-H** is to develop citizenship, leadership, responsibility and life skills of youth through experiential learning programs and a positive youth development approach. In 4-H, kids complete hands-on projects in areas like health, science, agriculture and civic engagement in a positive environment where they receive guidance from adult mentors.

**Program Impact:** (How will the teachers and students benefit from this project?)

Our new **4-H Club** benefits our diverse student population by exploring a variety of topics and projects that students must research, complete hands-on activities and collaborate with their peers. Students will apply classroom learning and skills in real-life situations. Our members will use critical thinking for problem solving and assume leadership roles within the club, as well as in school. Our staff volunteers mentor our students, teach new skills, and provide access to activities (animal care, fair competitions, gardening, public speaking, etc.) that they may not have experienced otherwise.

**Program Evaluation Method:** (How will you measure teacher and student success?)

Our 4-H Club/Program began in February. As a result, it is too late in the year to participate in formal shows and competitions; however, we are conducting our own-school based-competition, which will be judged in May. Our Lake County 4-H representative is assisting our program with this endeavor. Students will chose a topic and complete a presentation. This will include students' researching and preparing posters and props. They are also required to prepare a speech and present for a minimum of 3 minutes about their topic. This will be one method of evaluating our members' progress and success. Other methods of evaluation will include student growth in leadership, working successfully with our animals and program attendance.

**Program Timeline:** (provide a project start date and completion date)

Our program began on February 5, 2019. Members began planning their individual projects on February 28<sup>th</sup>. Projects will conclude on May 13, 2019 (approximately).

Program Approved By:

*Sheather Teek*  
Principal

Assistant Superintendent/Superintendent

(A principal, assistant superintendent or superintendent signature is required for all requests over \$2,000.00. The superintendent's signature is required for all requests over \$5,000.00. The superintendent's signature is also required for all requests for curriculum or capital expenditures (other than building improvements))

\*Requesting party has read and agrees with the funding policies of the Educational Foundation.

Signed:

*Catherine Teodosio*

Date:

*3/1/2019*

Printed Name: Catherine Teodosio

Email: teodosioc@lake.k12.fl.us

To be completed by foundation staff/board

Program meets Foundation Mission/Funding Policy: Yes or No

Director Recommendations: \_\_\_\_\_

Executive Board Recommendations: \_\_\_\_\_

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Denied

\_\_\_\_\_  
President Signature

\_\_\_\_\_  
Date