



Mission Statement

The Educational Foundation of Lake County, Inc. is a 501 (c) (3) that serves as the direct support organization for the Lake County Public School District. The foundation is autonomous from the school district but partners with the district to provide programs and services for all teachers and students in K-12.

The foundation is a member of the Consortium of Florida Education Foundations and is funded by state matching dollars, the sale of license plates, grants and private and corporate donors.

Funding Policy

The Educational Foundation Board of Directors allocates monies each year for direct student and direct district support. These funds can be used for specific needs of teachers, students, classrooms, school programs, equipment, and teacher leadership. Our current programmatic funding priorities include career and technical education opportunities, increasing graduation rates, increasing literacy, financial literacy or education, assisting low-performing students and STEM initiatives. Evaluation criteria includes student impact, longevity, other potential funding sources, and measurable success. Generally, the foundation does not fund requests for field trips, tours, transportation, fees and tuition, band equipment or uniforms, or athletic equipment or uniforms. Exceptions may be made on a case by case basis at the sole discretion of the board. Furthermore, the foundation will not consider funding proposals for general operating costs and overhead, building improvements, projects that do not support students or teachers within the Lake County School District, projects that primarily benefit members or adherents of any social, religious, fraternal or veterans group or projects related to legislative lobbying or other political purposes. The foundation does not fund independent or private charters, but does support conversion charters.

For a proposal to receive consideration, the attached Request for Funding form must be received no later than one week prior to the monthly board meeting (fourth Wednesday of the month). If the request is over \$2,000.00, the applicant must receive program approval by their school principal, assistant superintendent or superintendent. If the request is over \$5,000.00, the applicant must receive program approval by the superintendent. All requests must adhere to the Lake County School Board purchasing policy 7.70. Curriculum and capital expenditure (other than building improvements) requests must have prior approval from the superintendent. All requests for classroom libraries must be approved by the principal.

Normally, The Foundation does not support projects on an on-going basis, preferring to distribute its currently limited fund amounts to many projects. The Foundation will consider requests for reviewed support for a project after the current grant period has been completed. When the Foundation receives a request for repeat funding, the board carefully reviews proposals for other sources of funding and evidence of long-term financial strength. Generally, a project receives funding for one year. If a project has received funding from the Foundation for the past two consecutive years, the project request may be denied.

All program receipts and a final impact report must be submitted to the Foundation by May 15th of the funding year. If the applicant misses the deadline but submits a final grant report by September 30th, they will be eligible to apply after one academic year. Applicants that do not submit a final grant report by the deadline of September 30th will not be considered for future funding.



Request for Funding 2023-24

- All funds must be used by May 1, 2024. A final program evaluation must be submitted by May 15, 2024. If the applicant misses the deadline but submits a final grant report by September 30th, they will be eligible to apply after one academic year. Applicants that do not submit a final grant report by the deadline of September 30th will not be considered for future funding.
 - (Requests will not be accepted without the requesting parties signature)*

*****Please complete all sections.*****

Requester:	
Project Title:	
School Name:	
Academic Subject:	
Grade(s):	
Number of Students:	
Number of Participating Teachers:	
Amount Requested:	
<p>List any grant funding you have received from the Foundation in the past 3 years. (include year, amount and project funded)</p>	

Please provide a detailed budget of how funding will be expended for this project. Please include specific list and price quote for each item requested. Can be attached as a separate sheet.

Expense Category:	Amount:	List of Items:
Program Materials (Consumable)		
Program Materials (Non-Consumable):		
Equipment:		
Other (Please Specify Expense):		
TOTALS		
In Kind Contributions that benefitted project:		
Total Budget		

Other Funding Sources:

Project Detail: (Please provide your project detail, including why the program is important)

Program Impact: (How will the teachers and students benefit from this project?)

Program Evaluation Method: (How will you measure teacher and student success?)

Program Timeline: (provide a project start date and completion date)

Program Approved By: _____
Principal Assistant Superintendent/Superintendent

(A principal, assistant superintendent or superintendent signature is required for all requests over \$2,000.00. The superintendent's signature is required for all requests over \$5,000.00. The superintendent's signature is also required for all requests for curriculum or capital expenditures (other than building improvements). A principal signature is required for all classroom library requests.

*Requesting party has read and agrees with the funding policies of the Educational Foundation that are listed above.

I certify that all funds will be utilized/spent in compliance with school procedures, district policy and state statutes for usage with my students.

Signed: _____ Date: _____

Printed Name: _____ Email: _____

To be completed by foundation staff/board

Program meets Foundation Mission/Funding Policy: Yes or No

_____ Approved _____ Denied _____

President Signature

Date

Please be sure to capture the following to include with your final grant report:

- **photos, (can be emailed to grinnellj@lake.k12.fl.us)**
- **press releases,**
- **news clippings,**
- **testimonials or brief quotes regarding project participation from students & business partners (at least one)**